

Center Name: Kids Clubhouse II		Address: 6801 Ventana Village Rd NW Albuquerque, NM 87114			Phone: (505)890-7375			
License Number: 161217	Issue Date: 11/17/2016	Expiration Date: 11/16/2017	Type: 2 Star Child Care Center		Status: Licensed			
Capacity					Census			
Over Age 2:	43	Under Age 2:	0	Night Care:	0	Playground:	43	
		Over 2:	22	Under 2:	0			
Days and Hours of Operation								
Morning		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:		06:30 AM	06:30 AM	06:30 AM	06:30 AM	06:30 AM	Closed	Closed
Closing Times:		07:15 AM	07:15 AM	07:15 AM	07:15 AM	07:15 AM		
Afternoon		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:		02:00 PM	02:00 PM	02:00 PM	02:00 PM	02:00 AM		
Closing Times:		06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
# of Classrooms: 14		Purpose: Annual		Date: 09/19/2017		Time: 02:00 PM		
Comments Fire extinguishers need to be reserviced/charged 10/17.								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.40 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.40 B CAPACITY OF A PROGRAM	Compliance
8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.41 A ADMINISTRATION RECORDS	Compliance
8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.41 C PARENT HANDBOOK	Compliance
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS <u>Deficiencies</u> Of the 2 children's records reviewed, 5 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.41 form for the child(ren) with missing information. Regulation: 8.16.2.41D(2)(b) <u>Corrective Action Plan</u> Parents will be advised to review and add missing information. The program will review all children's records to ensure contact information for a physician or medical center is on file. Date to be Completed: 10/19/2017	Non-compliance
8.16.2.41 E PERSONNEL RECORDS	Non-compliance

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Administrative Requirements		
<p>Deficiencies From the review of staff records, it was determined that 1 out of 3 staff records does/do not include a background check onsite. See Staff Records 8.16.2.41 form for staff with this missing information. Background check is older than 5 years.</p> <p>Regulation: 8.16.2.41E(1)(e)</p> <p>Corrective Action Plan The program will obtain documentation of a background check.</p> <p>Date to be Completed: 10/19/2017</p>		
8.16.2.41 F PERSONNEL HANDBOOK		Compliance
Personnel & Staffing		
8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS		Compliance
8.16.2.42 B STAFF QUALIFICATIONS		Compliance
8.16.2.42 C TRAINING		Compliance
Services & Care of Children		
8.16.2.43 A GUIDANCE		Compliance
8.16.2.43 B PHYSICAL ENVIRONMENT		Compliance
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.43 D EQUIPMENT AND PROGRAM		Compliance
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.43 G SWIMMING, WADING AND WATER		Not Inspected
8.16.2.43 H FIELD TRIPS		Not Inspected
8.16.2.43 F OUTDOOR PLAY AREAS		Compliance
Food Service		
8.16.2.44 B MEALS AND SNACKS		Compliance
8.16.2.44 C KITCHENS		Compliance
Health & Safety Requirements		
8.16.2.45 A HYGIENE		Compliance
8.16.2.45 B FIRST AID REQUIREMENTS		Compliance
8.16.2.45 C MEDICATION		N/A
8.16.2.45 D ILLNESSES		Compliance
8.16.2.46 A-H TRANSPORTATION REQUIREMENTS		N/A
Buildings, Grounds & Safety		
8.16.2.47 A HOUSEKEEPING		Non-compliance

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Buildings, Grounds & Safety

Deficiencies

The equipment are not in good repair as evidenced by the handle to the refrigerator is not secure.

Regulation: 8.16.2.47A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the premises will be established.

Date to be Completed: 10/19/2017

8.16.2.47 B PEST CONTROL	Compliance
8.16.2.47 C MECHANICAL SYSTEMS	Compliance
8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance
8.16.2.47 E EXITS AND WINDOWS	Compliance
8.16.2.47 F TOILET AND BATHING FACILITIES	Compliance
8.16.2.47 G SAFETY COMPLIANCE	Compliance
8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance
8.16.2.47 G, I PETS	N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

DM 2:45 p~

09/19/2017

Lindsey Carol

09/19/2017

Surveyor: Darlene Montoya	Date	Facility Rep: Lindsey Bird	Date
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